

# UNPBF PROJECT BOARD MEETING MINUTES

## Meeting # 2 for 2019

17 April 2019

**Venue:** Fujinoma Room, Mendana Hotel, Honiara Solomon Islands

**Time:** 10:20am – 11:44 am

**Purpose of the Meeting:** To update the UNPBF Project Board on project implementation, budget revision, and approval of a no-cost extension for the project.

### **Attendees:**

1. Justus Denni – Permanent Secretary, MNURP
2. Cedrick Alependava – Permanent Secretary, MWYCFA
3. Vaela Devesi, Women's Division Director, MWYCFA
4. Tony Cameron – UNPBF Project Manager
5. Audrey Manu – UNPBF UN Women Coordinator
6. Alvina Erekali – UN Women Country Programme Coordinator
7. Meron Genene – UNPBF Gender and Peacebuilding Specialist
8. Mevalyn Atu – UNPBF Programme Assistant
9. Merinda Valley – UNPBF Communications Specialist

### **Apologies:**

1. Anna Chernyshova – UNDP Solomon Islands Country Manager (a.i.)
2. Prime Minister's Office Representative

### **Discussion:**


1. Opening prayer – MWYCFA Permanent Secretary Cedrick Alependava
2. UNPBF Project Manager Tony Cameron informed board members that the request for no-cost extension of the UNPBF project has been approved.
3. He said the project will move forward with the intention to develop a third phase, and a new conflict analysis of Solomon Islands is a prerequisite. As such, the conflict analysis has been included in the workplan for the end of Phase II.
4. Mr. Cameron updated board members on project delivery and the project budget.
5. He said money from the cancelled Malaita-Guadalcanal Youth Exchange has been carried over from last year and will be re-programmed this year.
6. Mr. Cameron also updated board members on the potential cost of the perception survey and conflict analysis. He explained that the cost for the perception survey might be higher than the US\$100,000 budgeted.
7. He added that an end-line study is also part of the budget allocated for surveys and requested support from government to administer the perception survey to reduce costs.
8. Mr. Cameron reviewed results achieved in the first four months of the year and remaining planned activities.

9. He requested support from the ministry to observe the bidding process to engage a company to conduct the perception survey.
10. Mr. Cameron also requested approval of budget revisions required to meet project delivery targets.
11. MNURP Permanent Secretary Justus Denni moved to formally approve suspension of the Malaita-Guadalcanal Student Exchange, decentralization activities and reallocate the funds from those activities to other prioritized outcome areas viz. reparations, conflict resolution ToTs, land reform as needed.
12. Mr. Alependava seconded.
13. The board members agreed to assess financial commitments from the proposals and approve the budget revision via email as opposed to holding another project board meeting to approve.
14. Mr. Cameron explained that the no-cost extension of the UNPBF project will extend the project to 30 September 2019.
15. He also reviewed key steps for developing Phase III, which include the conflict analysis, end-line survey, perception survey and consultation with government counterparts.
16. Mr. Cameron requested government ministry focal points be nominated to participate in consultations and develop the concept note for Phase III based on the data and government priorities. A draft Project Document and signed Project Document are the following steps in the project approval process.
17. Mr. Denni said they are willing to do the conflict analysis and perception survey first as it will guide development of a third project phase. He mentioned that this is also contingent on the priorities of the incoming government.
18. Mr. Denni stated that he wants to see another phase of the UNPBF project and confirmed that MNURP staff can be engaged to support the perception survey and subsidize costs.
19. PS Cedrick Alependava asked whether uncommitted funds can be reallocated to fund the perception survey.
20. Mr. Cameron said funds could be reallocated if necessary.
21. UN Women Country Programme Coordinator Alvina ErekaI asked whether a representative of the Ministry of Lands should be added to the Project Board in the proposed next phase, as the Peacebuilding Support Office has identified land issues as a priority.
22. Mr. Cameron and board members agreed that those details will be taken into consideration during development of the Phase III documents.
23. Mr. Denni made closing remarks.
24. UN Women Country Programme Coordinator Alvina ErekaI said a prayer to close the discussion.
25. Meeting ended at 11:44 a.m.

**Matters to consider include:**

1. Proceed with/update on the consultants to be recruited and selection of company to conduct perception survey
2. Board members to provide email approval of budget revision
3. Nomination of ministry focal points to assist with consultations for potential UNPBF project Phase III.

Minutes approved

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Permanent Secretary MTGPEA, Justus Denni

